



**JOINING INSTRUCTIONS
FOR ADMISSION TO
JATA
AT
JANUS AGNIVEER TRAINING
ACADEMY**

Sirunai Perugal Road, Melambi, Kanchipuram, 631551

JATA Joining Instructions
(Admission to JATA)

1. On behalf of the entire team of JATA, Kanchipuram, I congratulate you on your joining our prestigious academy.
2. Detailed instructions have been formulated to help you to join and settle down as smoothly and quickly as possible. Please read them strictly to avoid any inconvenience later. These instructions are divided into three parts as given below :-
 - a, Part I – Documents to be Submitted – Appendix ‘A’
 - b, Part II – List of items to be brought by Candidates – Appendix ‘B’
 - c, Part III – Rules and Regulations at JATA – Appendix ‘C’
3. The Janus Agniveer Training Academy (JATA) is located at Sirunai Perugal Road, Melambi, Kanchipuram – 631551. Its integral to Janus Global School Kanchipuram, is a temple town, well connected from Chennai, Vellore, Villupuram and Chengalpattu.
4. Your arrival time/date shall be co-ordinated by our reception team for completing the admission formalities. On arrival, you will be retained in the academy, therefore, you are required to come prepared for the same.
5. Amount Payable

a, 3 months course – Rs. 12,500/- month (ie) Total Rs 37500/- to be paid in

one instalment

b, 6 months course – Rs. 12,500/- month (ie) Total Rs 75000/- to be paid in

two instalments of Rs.37500 each

c, Security Deposit – Rs. 10,000/- (Refundable after course completion)

6. The payment has to be done to the following account by RTGS/GPay. The account details are as given below :-

XXXXX

XXXX

7. Mobiles: Only button phones will be permitted. Smart phones are strictly not permitted.

Part I – List of documents to be Submitted

Appendix

‘A’

1. Original Birth Certificate
2. Copy of Aadhar Card
3. Copy of Transfer Certificate of XII
4. Permanent Address and Temporary Address if applicable
5. Indemnity Certificate (Training & Travel)
6. Passport size photos – 10 Nos.
7. Marksheets of class X and class XII

Part II – List of documents to be brought by Candidates

Appendix 'B'

1. Track Suit – 2 Nos
2. T-Shirt – 4 Nos
3. Running Shoes – 1 No
4. Bedsheets – 2 Nos
5. Pillow Cover – 2 Nos
6. Light Blanket – 1 No
7. Towels – 2 Nos
8. Personal Toilet Items
9. Civil (personal) dress as required
10. Stationery (A4 – one reem, Pens, Pencils, Eraser, Notebooks)
11. NCRT books class VI to XII one set

Part III – Rules and Regulations

Appendix

'C'

While in the Academy, students are subject to certain rules and regulations. A few of the important ones are highlighted in this section for your information. As discipline is very important it is recommended that you are advised to strictly follow them during your stay at the academy to ensure fruitful and productive training.

Dos and Don'ts

The under mentioned simple Dos and Don'ts must be observed:-

- a) Be punctual for all academy activities like classes, games, parades etc.
- b) Be smartly and neatly dressed at all times for all academy activities in the

prescribed dress.

- c) Follow the academy routine as promulgated.
- d) Keep all the personal possessions neat and tidy at all times.
- e) Be courteous to seniors and superiors at the Academy.
- f) Maintain high standards of honesty and integrity. Using of unfair means and other acts involving moral turpitude are dealt with severely.
- g) Ensure personal hygiene for good health as given below:-
 - i. Brushing teeth twice a day.
 - ii. Clipping of nails once a week.
 - iii. Bathing Daily (Morning and Evening)
 - iv. Regular change of undergarments and socks
 - v. Regular washing of undergarments and socks.
 - vi. Keeping the feet dry by powdering
- h) NOT to leave the academy premises without proper permission, not to indulge in any prohibited practices of smoking, drinking and substance abuse or to be found in possession of same.
- i) Not keep cash or jewellery
- j) DO NOT KEEP ANY OF THE FOLLOWING EXPENSIVE ITEMS:-**
 - i. Electronic and electrical appliances
 - ii. Smart phones.anyone found to be in possession of prohibited items, will be subject to strict disciplinary action.
- k) Not to be in possession of any personal weapons, i.e., guns, firearms, ammunition, air gun, knives, etc.
- l) Do not wear photo chromatic lenses if accustomed to wearing corrective vision spectacles.

